

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 27 March 1958

FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 12
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DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1733

Date: 09 MAR 1979 By: I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. I have been informed by NSA that they are toying with the proposition of maintaining 100 employees on degree-granting programs (graduate level only). As planned, this professional education would be after-hours only, NSA would reimburse on either 75% or 100% of total expenses, and probable institutions would be Johns Hopkins University. X

2. This week we attained more than 99% completion in coding our internal OTR training records. The next step is to turn over these coded cards to the appropriate in the Comptroller's Office and have them translate our coding efforts into an IBM run. When this is done we'll have a complete record (except for the less than 1% of problem cases requiring special search) through 1957. I propose to request a series of statistical summaries which should prove of benefit to you, but which were impossible under our manual system. Then we'll add in 1958 records and keep current.

3. PP Staff, to discuss the nomination of for a Fellowship or graduate student appointment with the Council on Foreign Relations. Prior to this meeting, to get the benefit of unsuccessful DD/I experience in trying to obtain Fellowships for senior members of that component. Information from plus facts gleaned from personnel folder, strongly suggested the need for gathering detailed knowledge of the Council's program in order that nomination might be presented forcefully enough to

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warrant favorable consideration. [] contribution to the planning and approach consisted of his stated conviction that a formal nomination would have little chance of acceptance, and that the best means of getting [] into the program would be for someone from the Agency to discuss our proposal informally with [] of the Council. Mr. [] is personally acquainted with [] and has offered to make this contact if DTR approves, and if you agree that this is the best approach.

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4. We received a brief announcement of what appears to be a worthwhile lecture series on Particular Problems of Satellites and Space Operations, sponsored by the Office of Naval Research. Inquiry of ONR revealed that the series will feature such presentations as "Astronomy and Space Operations", by Dr. F. Whipple, Director, Harvard University Astrophysics Research Laboratory, and "Tracking of Satellites" by Dr. John Hagen, Director, Vanguard Project, NRL. The program will consist of ten lectures, given at approximately weekly intervals, beginning 1 April, at the Department of Interior Auditorium. Since the series is especially relevant to interests of certain segments of DD/I, arrangements have been made with [] to select and nominate a limited number of members of that component to attend the lectures.

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5. Representatives of Office of Personnel [] Ex O, [], former TLO) met with [] and [] on 21 March. We discussed external training opportunities at institutions and military establishments which OTR might approve for selected OP employees, and we urged that Personnel's needs be reflected through the medium of the annual training requirements call on which Offices are currently working.

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6. In our weekly report of 6 March we indicated that 372 persons had been tested by LAS through February 1958, and that results of 240 of these tests had been forwarded to us. Norma [] to verify the existence of the 132 that had not been forwarded to us; 92 of these have been graded and 40 are in the process of being graded.

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7. During the week 19 March - 25 March 1958, there were 1,008 persons enrolled in OTR conducted courses. The breakdown for enrollment is as follows:

197 enrolled in 34 classes (15 languages) during hours

123 enrolled in 22 classes (9 languages) before hours

164 enrolled in 25 classes (10 languages) after hours

79 enrolled in 4 area courses

268 enrolled in 10 Intelligence School courses

113 enrolled in 5 Operations School courses

64 enrolled in 1 Communism School course.



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